



MINUTES OF THE MEETING OF THE COMMUNITY COUNCIL HELD ON  
MONDAY 14th MARCH 2016 IN DALGETY PARISH CHURCH HALLS

1 SEDERUNT LIST

**Community Council**

Peter Franklin (Chair), R Green (Secretary), W Allan (Treasurer), J McColl, J McFarlane, G Walker, K Leslie, R Doyle, Paul Franklin

**Others**

Fife Councillors - L Laird, D Dempsey, A McGarry

I Robertson – DIO

S Ritchie - DIO

**Members of the public**

3

**Apologies**

Clr G Yates, Sgt K Blackwell

Peter Franklin address the meeting stating that he will be chairing the meeting in the absence of the Chairman and that he had four statements to read to the meeting.

**The first** statement was

*The council was asked to send flowers with their condolences to the family whose twin sons died following a tragic accident at their home.*

This was agreed unanimously and the Secretary took the action to send the family flowers with this message.

**The second** was from Colin McPhail who was unable to attend for health reasons. The statement was as follows:

*As from today and to safeguard my health, I stand above the unfounded accusations and threats from certain CC members and hereby give notice that it is MY DECISION to retire from the Community Council within the next few days after serving 34 years as a Community Councillor in Dalgety Bay and 28 years as its Chairman.*

*I have now notified Fife Council that the membership of the Community Council has reached below the minimum set of 10 members. It is therefore for them to conclude whether the small numbers that presently exist are representative of the Dalgety Bay and Hillend Community.*

**The third** statement was as follows:

*Council was warned that the membership will become below the minimum number required by Fife Council. A strong drive for new members should be carried out to retain the legitimacy of the council.*

**The fourth** statement was from Peter

*I am standing down as Vice Chair at the AGM and am giving the council time to find a successor. After 40 years involvement with Community Councils, I have decided that*

*along with increasing involvement with several other voluntary organisations and the fact that I will be 84 later this year the time has come. I will continue as a member for as long as the numbers require to keep above the minimum. I shall not be at the AGM as I shall be out of the country at that time. I would be happy to continue to represent the council on the Muirdean Trust.*

## 2 DECLARATIONS OF INTEREST

None.

## 3 FORESHORE RADIATION

Steven Ritchie delivered the DIO briefing to the Community Council. This is a synopsis of that report. The full report is posted on the Community Council's website.

The main points are :

- Important preparatory work, including surveys, planning engagement and design development is continuing with involvement of Fife Council & SEPA. Various documents have been lodged with Fife Council Planning Department as part of the progression of the project.
- Further surveys and ground investigations require to be carried but this stage of the work cannot be completed until access has been agreed with the Dalgety Bay Sailing Club, Moray Estates and Barratt Homes to allow the MOD to carry out work on their land. This is not moving as quickly as we would have liked but negotiations are ongoing.
- Once these surveys are complete, timescales for the delivery of the management plan will be provided.
- DIO representatives will continue to keep the local community involved through both the Dalgety Bay Community Forum and the South West Fife Area Committee.

When questioned by J McColl if the reason for the delay is due to access, the DIO said they couldn't comment on that aspect. When pressed for an answer DIO agreed it wasn't solely for financial reasons.

Programme dates cannot be determined until access has been granted and a start date known. DIO stated that the late completion date of end of 2018 could be compromised and confirmed that planning applications are in progress.

Clr Laird asked what the current programme slip was and was told 9 months. Clr Laird also asked about the governance in assessing the risk and stated that this was the first she had heard of the slip being quantified. When asked who would amend the project plan timeline when access is granted Clr Laird was told it would be Steven Ritchie.

DIO said there is a meeting in MOD offices this week and Keith Winter had the details. Clr McGarry asked what had happened to the Forum for this project and was informed it had been disbanded.

J McColl asked if the Sailing Club was being unreasonable. No answer was forthcoming but DIO stated negotiations could have been handled better.

Steven told the meeting that the design is virtually complete.

## 4 POLICE REPORT

Sgt Blackwell apologised for no representative being available to attend but provided the following report:

There are no huge issues for the police report. On-going work and where possible, extra patrols in the area of Dalgety Bay with regards youth disorder. On-going police investigation regarding instances of shop lifting at Dalgety Bay.  
The Secretary reported there had been a house break-in and theft in Dalgety Gardens.

## 5 APPROVAL OF MINUTES OF THE JANUARY MEETING

The minutes were proposed to be a true record by W Allan and seconded by G Walker.

## 6 PUBLIC FORUM

The Chairman had invited Sanjay Majhu and Harminder Shergill at their request to the meeting to present their case for applying for planning for a new pharmacy contract in Dalgety Bay. Sanjay told the meeting that pharmacy is now more of a service led healthcare business and access to Pharmaceutical Services is a key target for the Government. With a population nearing 12,000, there is only one chemist in the town to support all Pharmacy services in Dalgety Bay. His plans are for a unit at the Moray Way North shops and he believes it will ease the burden on Rowlands, as well as reduce congestion in the town centre car park. He requested the support of the Community Council as a whole as well as individuals, via the questionnaire below. The Community Council agreed to post the link to the related NHS questionnaire on the CC Facebook page.

## 7 REPORT ON ACTIONS FROM PREVIOUS MINUTES

### Item 7 Actions from previous meeting

- a) Item 10 – Previous item 8d - Chair to have further discussion with Diary editor about letter content. Due to the resignation of the Diary Editor- **Action Retired**.
- b) Item 11b - Cllr Dempsey to enquire about gap in fence on Moray Way South. A barrier is now in place - **Action Complete**
- c) Previous Item 11f - Cllr Dempsey to meet with Peter Franklin to be shown debris in Cramond Place. – **Action On-going**
- d) Item 11f - Chair agreed to circulate the quotations used in the grant application for Robbie's path. – **Action Complete**
- e) Item 12 - Chair agreed to reconfirm the quotation for the door to door delivery of the Diary. - **Action Retired**
- f) Item 12 - K Leslie took the action for the newly formed Communications Sub-committee to produce a front page statement for the March issue of the Diary. – **Action Complete**
- g) The subject of insurance for a Farmers' Market will be investigated by the Secretary. Secretary reported that he had requested and received the relevant for to be submitted to the Insurers should this go ahead. – **Action Complete**

## 8 LOCAL ISSUES

- a) The secretary received an email from a resident of Couston Place about the parking issues at Couston Drive leading to Couston Place and the dangerous situations it is causing. Cllr Dempsey took the action to look into this.

**Action – Cllr Dempsey**

## 9 DIARY UPDATE

Thanks were given to J McFarlane for offering to use her garage one more time to facilitate the Diary main distribution. This was due to the Kabin not being available on the day the printer was to deliver. Discussion with the printer has resulted in them offering to do the door to door delivery. The action is now with the Communications Subcommittee to plan the way forward for the Diary and ultimately re-engage with the advertisers.

**Action – Comms SC**

## 10 PLANNING

- a) There is a planning application for the pruning of an overhanging branch of a Sitka Spruce at 7 Swallow Craig. Advice from the DBCWG is as follows: The CC has no objection in principle to the removal of a limb of a sitka spruce at the rear of property at 7 Swallow Craig, Dalget Bay. However, as landowners we would like to ensure that there is no long term detriment to the health of the tree and as a result maintenance and liability issues caused by unbalancing of the crown through lopping. Therefore we request that any works are not undertaken until October as the tree enters dormancy, the optimal time for pruning for sitka spruce species and outwith bird nesting season. \* This period allows the cc a period of time to undertake a professional tree condition survey to determine whether this particular tree is suitable for pruning and will not be susceptible to long term stability issues brought on by works. Therefore we request as a condition that any recommendations forthcoming from the tree survey are adhered to.

This statement was discussed and it was agreed that the comment submitted to Fife Council Planning Development Central would stop at the asterisk shown above to avoid being committed to doing a survey without knowing the cost implications.

- b) The Secretary reported that the review of the planning application for the proposed Gateway Development opposite Asda is currently scheduled to be considered at the next West Planning Committee meeting on 23rd March 2016 at City Chambers, Kirkgate, Dunfermline.

## 11 FC Report on Complaint by G Walker

This item was deleted.

## 12 DBCWG Management Committee

- a) Secretary requests that it is minuted that he and the Treasurer found out only on 29th February 2016 through the publishing of the DBCWG AGM report that they were on the DBCWG Management Committee and by default trustees of the Woodland owned by the Community Council.

## 13 Legal Liability of Community Councillors in Scotland

This topic was discussed at length with respect to the land owned by the Community Council and the resultant legal liability placed on CC members. The outcome was that we will investigate the extent of that liability and the cost of moving our property holdings into a limited liability vehicle.

**Action – J McColl**

## 14 TOWN CENTRE PATH – Robbie's Path

There has been no progress in the issuing of the cheque from the Muirdean Trust. This is due to long term illness of two of the signatories. Peter Franklin said he was seeking the Trust to add new signatories.

**Action – P Franklin**

In light of the growing concerns about the CC's legal liabilities it was agreed to ensure we had a complete understanding of these liabilities before taking any further action. The Secretary advised that Fife Council had offered a short term loan until the Muirdean Trust cheque was released but due to the discussion this will also be put on hold.

## 15 SUBCOMMITTEE REPORTS

### Communications

K Leslie had circulated the Communications Subcommittee report and she went through the main points. These are as follows. This was an initial meet up to consider the way forward at this point for The Diary. Due to distribution issues and concerns regarding legal liability for the CC members the sub-committee wished to consider the best way forward, which would include us working with the editor, Eleanor Rowe, in some capacity from this point. Eleanor was not agreeable to working with this new arrangement and after some consideration decided to resign from role of editor. The sub-committee plans to investigate across a wide section of the community what exactly they would like The Diary to be. How this will be done is still to be considered. Reporting on the new Facebook page response K Leslie provided the following statistics.

Following the set-up of a Facebook page for the DBHCC the stats, as of Friday March 11th, are as follows:

- Total reach 3590
- Users who have engaged with the page: 1105
- 76% of users are in the 25-54 age range
- 70% of users are female and 30% male
- 75% access via mobile devices 25% on a PC
- 320 likes for the general page
- Most accessed post to date is the Mike Gourlay Timms Trophy – 2500 views and 210 “likes”
- Following that is the post on upcoming roadworks – 1600 reached and 280 “likes”

### Environment

There was no report from the Environment Subcommittee. The Secretary reminded the convenor that there was still to be a discussion with P Collins about the community orchard.

**Action - G Walker**

### Finance

- a) Request from DBHS for sponsorship – It was agreed to award the £300 sponsorship towards the schools section costs for 2016.
- c) Request from Dalgety Bay Bowling Club – Subject to seeing more detail about the roll out of its new coaching initiative for the two primary schools it was agreed to award £100 sponsorship.

- d) Request from Inverkeithing High School for sponsorship – It was agreed to award £100 sponsorship towards its annual awards ceremony costs.

## 16 TREASURER'S REPORT

The Treasurer had circulated his report to CC members prior to the meeting. He briefly explained the balance of £5440 and the situation of the funds remaining.

## 17 COUNCILLORS' REPORTS

None

## 18 CORRESPONDENCE

- a) An invitation to attend a meeting in the Civic Centre at 7pm on March 16th to discuss proposals for Inverkeithing Town Centre was received and circulated to the members. G Walker plans to attend.
- e) An invitation to attend the Official Opening of the Ballast Bank Skatepark was received and circulated to the members.

## 19 ANY OTHER BUSINESS

None

**These minutes were proposed to be a true record by G Walker and this was seconded by W Allan at the 11th April 2016 meeting of the Community Council.**