



MINUTES OF THE MEETING OF THE COMMUNITY COUNCIL HELD ON
MONDAY 8th FEBRUARY 2016 IN DALGETY PARISH CHURCH HALLS

1 Minute's Silence in memory of Stephen Chorley

A minute's silence was held in respect of Stephen Chorley who recently passed away. Stephen served on the Community Council between 2005 and 2013 and was Vice-Chair for a number of years. As a qualified planner he provided the Council invaluable planning advice and outwith the Council was involved in various Rotary roles. He will be greatly missed.

2 PRESENTATIONS

The Chair presented a commemorative engraved platter, a framed Community Council Charter and a bouquet to Jeanette Gray who recently retired from the Community Council and her role as Secretary, a post she had held for 25 years. The Chair commended Jeanette for her services to the community over the years and thanked her for all her hard work and commitment.

The Chair reported that he had presented the Timms Trophy to Michael Gourlay at the Horticultural Society's cheese and wine evening on 5th February.

3 SEDERUNT LIST

Community Council

C McPhail (Chair), R Green (Secretary), W Allan (Treasurer), Peter Franklin,
J McColl, J McFarlane, G Walker, K Leslie, R Doyle, Paul Franklin

Others

Fife Councillors - L Laird, D Dempsey, G Yates

Dr P Dale – SEPA

I Robertson - DIO

Members of the public

1

Apologies

A McGarry, Sgt K Blackwell

4 DECLARATIONS OF INTEREST

None.

J McColl requested that adoption of the Terms of Reference for sub-committees proposed by the Treasurer be included in the agenda. The Chair agreed to this.

5 FORESHORE RADIATION

Dr P Dale reported that SEPA continues to maintain its dual role and continues assisting where it can with the DIO programme.

Iain Robertson delivered the DIO briefing to the Community Council. This is a synopsis of that report. The full report is posted on the Community Council's website.

DIO continues its transformation programme which has seen changes across various levels and departments. The project is now being run from our Rosyth office where the majority of the project team is located.

Over recent months AECOM DIO's Principle Service Provider has liaised with the regulatory bodies, continued to undertake the bird studies, prepared a draft Environmental Impact Assessment Screening Study and prepared a draft Habitats Regulation Assessment Screening ; all of which feed into the overall Planning Application to Fife Council. It has also prepared for the geotechnical investigations to inform the design process. A short on-site assessment is required to complete this.

Over recent months DIO has maintained liaison with the stakeholder group, Moray Estates, Dalgety Bay Sailing Club and Barratt and appropriate Statutory Bodies, seeking appropriate consents. It has issued draft access agreements to facilitate the geotechnical investigations phase and continue bird monitoring. Further access agreements will be required for the construction phase.

The project has numerous complexities and interfaces which challenge progress. The project is being delivered by MOD (DIO) on a voluntary basis as agreed with SEPA and Fife Council but ultimately the activities will be undertaken on and will impact across private land over which DIO has no legal jurisdiction. The Landowners require to be satisfied that what is planned and what will eventually be provided on their land has no immediate or long term implication which may carry liabilities. These discussions can only move at a pace and direction dictated by the landowner. Therefore any perception that MOD (DIO) or other signatories to the Memorandum of Agreement are not progressing the project are unfounded.

When questioned by J McColl and Cllr Laird on specific details regarding the access agreements and progress against the project timescale Iain was unable to provide further information and instead referred to the DIO website for programme information. In his view the project will be delivered on time as per this programme and he hoped more detail would be provided to the South West Area Committee that meets on 17th February. The Chair asked for a date when the remediation works were likely to commence bearing in mind the date of completion was previously given as 2018. 2017 was the answer which was disappointing, bearing in mind that the Management Strategy was agreed back in July 2014.

6 POLICE REPORT

Sgt Blackwell apologised for no representative being available to attend but provided the following report:

Police are aware of a small group of youths carrying out general anti-social behaviour in the Dalgety Bay area. Several parents of the youths have been spoken to and Police have a meeting with Inverkeithing High School on 18/02/16 to arrange police assemblies to discuss the implications of anti-social behaviour.

*No new reports of parking issues in Steeple Crescent. Police have been monitoring the situation and on the times that police have attended have been no issues with parking
Crimes of note are as follows:*

22/01/16 – Vandalism reported regarding damage to vehicle parked at Sealstrand, Dalgety Bay – No lines of enquiry at this time

17/01/16- Theft of 2 bikes from garage at Dalmeny View, Dalgety Bay – No suspects – enquiries on going

03/02/16 – Theft of unattended mobile phone and cash from within Dalgety Bay Leisure Centre – Enquiry on going.

7 APPROVAL OF MINUTES OF THE JANUARY MEETING

The minutes were proposed to be a true record by G Walker and seconded by W Allan.

8 APPROVAL OF MINUTES OF THE INAUGURAL MEETING

The minutes of the Inaugural Meeting of the Community Council held in November 2014 were proposed to be a true record by R Green and seconded by Peter Franklin. The Secretary asked that the minutes of the Finance Meeting held on 13th August be reviewed and approved. These minutes, after the inclusion of comments from J McColl and R Green, were proposed to be a true record by J McColl and seconded by C McPhail.

The Secretary reported that there was no formal record of the Sub-committees for 2015 and requested that this should be addressed at this meeting. At the same time the adoption of the Terms of Reference for the sub-committees were proposed by J McColl and seconded by G Walker. The following sub-committees were formed.

Communications Sub-committee

K Leslie (convenor)

J McColl

W Allan

J McFarlane

Finance Sub-committee

W Allan (convenor)

G Walker

Paul Franklin

R Green

Environment Sub-committee (incorporating projects)

G Walker (convenor)

J McColl

Peter Franklin

C McPhail

9 PUBLIC FORUM

In response to the search for an Advertising Manager for the Diary, Willie Campbell had discussed the role with the Treasurer and came to the meeting to introduce himself to the Community Council to offer his services in that role.

Willie retired six years ago from Baillie Gifford, a large Fund Management company based in Calton Square Edinburgh. There he set up their Printing and Publishing Dept in 1992-3 of which he was Head of Dept. He was also editor of the bi-annual in-house magazine The Baillie News until he retired.

Willie was invited to be a co-opted member of the Communications Sub-committee in matters relating to the Diary. He accepted this role.

10 REPORT ON ACTIONS FROM PREVIOUS MINUTES

- a) Item 5 - The Chair took the action to follow up his initial investigation about the Kabin's availability for Diary distribution first stage. **Action completed.**
- b) Item 5 - Janice took the action to place Diary advert for distributors. **Action completed** but not fully implemented in the Diary.
- c) Item 7 – Secretary to obtain details of inaugural meeting minutes and sub-committees. **Action completed.**
- d) Item 10 – Previous item 7/3 - Environmental Sub-committee convenor to be appointed. **Action completed.**
- e) Item 10 – Previous item 8b – Arrange Diary issues meeting. **Action completed.**
- f) Item 10 – Previous item 8d - Chair to have further discussion with Diary editor about letter content. **Action deferred to later on February.**
- g) Item 10 – Previous item 8d – Note to go in Diary ref car wash company. **Action completed.**
- h) Item 10 – Previous item 13 – Cllr Dempsey to ask about insurance cover. **Action overtaken by events** – an insurance declaration for the next year was submitted to Fife Council this month.
- i) Item 11a – Secretary to write to DBCWG. **Action completed.**
- j) Item 11b - Cllr Dempsey to enquire about gap in fence on Moray Way South. **This issue is ongoing.**
- k) Item 11c – Secretary to arrange meeting with Blachere. **Action completed** – meeting arranged for 11th March.
- l) Item 11f - Cllr Dempsey to meet with P Franklin to be shown surface deterioration in Cramond Place. **Action ongoing.**
- m) Item 11g - Cllr Dempsey to investigate Tesco car park lighting with FC. This has been overtaken by Alison Connell's request to Fife Council. Please refer to section 17 Correspondence.
- n) Item 12b – Secretary to collect input from CC and respond to Reporter's request. **Action completed.**
- o) Item 13 – Secretary to write to MG and invite to next CC meeting. **Action completed.**
- p) Item 13 – Chair to arrange trophy etc. **Action completed.**
- q) Item 15b – Treasurer to check full terms of reference for the Fife Council participatory grant. **Action completed.**
- r) Item 17 – Cllr Dempsey to report tree vandalism in Crowhill Woods. **Action completed.**

11 LOCAL ISSUES

- a) G Walker raised the issue of the various degrees of poor road surfaces in the town. This is budget driven and Cllr Dempsey reported that Fife Council will continue to patch areas needing attention.
- b) In the recent heavy rainfall large collections of water have appeared at both roundabouts on Western Access Road. Cllr Yates reported that this situation had been exacerbated by the dumping of waste cooking oils in street drains that form blockages when they solidify.

- c) A resident reported that trees in Longhill Park continue to be a problem causing severe loss of sunlight for many hours during the afternoons and evenings. Cllr Laird suggested having a Dalgety Bay wide strategy for trees in this type of situation instead of attempting to deal with them in a piecemeal way. Glenrothes has done this and Cllr Laird agreed to instigate discussion based on the approach adopted there.
- d) A message on the CC website from a resident reporting the long standing issue of water discharging from a pipe in Longhill Park has been referred to Fife Council and Scottish Water.
- e) With reference to the article in the Diary raising the issue of lighting in Longhill Park, the meeting was told that the Chair requested communications on this should be directed to the Community Council but the article hadn't include this detail.
- f) R Doyle requested an update on progress with the completion of Robbie's Path following the approval of a grant from the Muir Dean Trust. Although the grant has been approved the cheque has not been signed by all required signatories. Cllr Laird said she would expedite this so that the cheque can be given to the Community Council as soon as possible. This would allow work to proceed to finish it with an asphalt top layer. R Doyle said we still hadn't seen a plan for this and the Chair agreed to circulate the quotations used in the grant application.

Action - Chair

12 DIARY UPDATE

The minutes of the Diary meeting held on 27th January, after amendments, were proposed as a true record by G Walker and seconded by J McColl. Following on from the decision taken at this Diary meeting to put a pause on printed copies until the distribution network was back to full strength, the Chair presented a proposal with options for a reduced frequency and paying the printing company to provide the door to door delivery. The cost for the door to door delivery seemed low and its value was questioned by the meeting. Chair agreed to reconfirm the quotation.

Action - Chair

The Kabin was used as a distribution point for the February Diary and the Chair thanked Trish Aitken for allowing its use and allowing it to continue in the short term future.

The newly formed Communications Sub-committee was tasked with producing a front page statement for the March issue of the Diary.

Action – K Leslie

13 FARMERS' MARKET

Following last year's success, the Chair raised the principle of holding regular Farmer's Markets on the Community Council owned town centre land.

The subject of insurance for such an event will be investigated.

Action - Secretary

14 PLANNING

- a) Muir homes pre-application event showed access via Fulmar Way and there was mention of the potential for an application in full for 47 homes being submitted.
- b) Springfield Properties – The applicant has now appealed to the Scottish Government against the decision by Fife Council rejecting its planning application.
- c) Maxwell Building – demolition is well underway with the three story section still remaining. There is no indication why this has not yet been demolished.

15 TREASURER'S REPORT

The Treasurer had circulated his report to CC members and briefly explained that taking account of cheques yet to clear, the bank balance at end January was £6903. The projection is that the CC will start the new financial year with working capital of around £2000. This will be augmented by receipt of the FC Floral Grant in April and the FC Community Grant, for general running costs, in September.

16 COUNCILLORS' REPORTS

Cllr Yates reported

- a) Parking concerns at the Sports Centre and on surrounding roads and pavements and damage to grass verges will be reviewed at the next ward meeting scheduled for 24th February.

Cllr Laird reported

- a) Due to Scottish Government changes in funding conditions the consultation has been extended to 12th February. All are encouraged to submit comments. The Budget meeting will now take place on 25th February.
- b) The Council has to take £38M from the budget this year and raising the council tax is not an option due to the triple penalty of circa £25M that would be imposed.
- c) A long standing equal pay claim has been settled with an overall cost to Fife Council in excess of £50M. Taken with the increasing Budget challenge this is an unprecedented financial climate in which Fife Council has to operate.

17 CORRESPONDENCE

Alison Connell of Tesco provided the following update.

- a) The lighting and car park maintenance problems have been reported to Fife Council. Assurance has been given that they are in hand but because of a backlog of work no timescales on actions could be given.
Car park light ref 2535026
Mono Blocks outside RS McColl Ref 2491694
Overall pot holes surface of car park ref 2491767.
- b) An update regarding the under canopy lighting is that we have managed to order replacement units for the lighting that is out at the moment so this should be resolved in the near future.

Note: - These minutes were proposed to be a true record by W Allan and this was seconded by G Walker at the 14th March 2016 meeting of the Community Council.